### **Tri-Fold Leaflet Guide**

A Tri-Fold leaflet is a popular and effective way to organize and present your information. It divides a sheet into three equal sections, creating six panels that fold like a letter.

# **Layout Description**

#### 1. Outer Panels:

- o **Front 1:** The front cover of the leaflet, designed to grab attention.
- o **Front 6:** The back cover, typically used for contact details or additional information.
- o **Front 5:** The flip side, which is visible when the leaflet is opened from Front 1.

### 2. Inner Panels:

- Inside 2: The first inner panel, often used to introduce the content or provide key details.
- Inside 3: The second inner panel, used to expand on the content or provide supporting information.
- o **Inside 4:** The final inner panel, which can contain a call-to-action or conclusion.

## **Printing and Folding Instructions**

- 1. **Print:** Ensure your design aligns with the panel layout.
  - Use guides to keep text and images properly aligned across panels.
- 2. **Fold:** Start by folding the paper into three equal sections to form the tri-fold shape.
  - o Front 1 will be on the outside, with Inside 2, 3, and 4 inside.
  - Front 5 will be visible when the leaflet is opened from Front 1, and Front 6 will be the back cover when the leaflet is fully folded.

## **Design Tips**

- Use bold and eye-catching fonts for **Front 1** to grab attention.
- Keep Front 6 minimal, with essential details like contact information.
- Front 5 can provide additional information or visuals that complement the content inside.
- Maintain a clear, logical flow across Inside 2, 3, and 4 to guide the reader through the content.

This fold is ideal for marketing materials, product brochures, event promotions, and informational

